

North Jersey School Music Association – NJMEA Region I

2017-2018 ELEMENTARY FESTIVAL DIRECTOR FORM INSTRUCTIONS

***PLEASE READ ALL INFORMATION CAREFULLY AND
COMPLETELY BEFORE BEGINNING THE ONLINE PROCESS!***

*Please print a copy of these instructions for your records.
Links to the online director forms are located at the bottom of these
instructions.*

FESTIVAL SITE: CLIFTON HIGH SCHOOL
AUDITION DATE: Saturday, April 28, 2018
FESTIVAL TIME: Directors — 8:15 AM meeting (MANDATORY) Rehearsal 9:00am-2:00pm
CONCERT TIME: 2:00pm
AUDITION FEES \$20.00 - All applications must be completed by 12:00 Noon on February 16, 2018:
& DEADLINES: All signature pages and fees must be postmarked by March 1, 2018

1. The North Jersey School Music Association, Region I of the New Jersey Music Educators Association, offers a series of programs designed for the benefit of teachers and students of North Jersey. It is hoped that Region performing groups and other activities will assist in their musical growth. Please be sure your students are prepared in all areas as a poor preparation will create an unhappy situation for all.

2. **STUDENT ELIGIBILITY:** Students must be enrolled in 4th, 5th, or 6th grades of the sponsoring school, which must be located within Bergen, Hudson, Essex, Morris, Passaic, Sussex, or Warren counties of New Jersey. Students must be a member in good standing of the corresponding school musical organization for which he/she is representing and must remain so during his/her affiliation with the Region activity. The student must receive the endorsement of the director of the corresponding group. If the school does not have a corresponding group the student may qualify for the Region organization as long as he/she receives the endorsement of any qualified music teacher from **THE SCHOOL THE STUDENT ATTENDS** who **MUST** participate in the rehearsal process. Students not enrolled in your current ensembles must be sponsored by their own ensemble teacher.

3. **DIRECTOR ELIGIBILITY:** You must be a member of NAfME (membership current on the day of auditions) and it is mandatory for you, as the director of the corresponding school musical performing organization, to assist with auditions on April 28, 2018. Students cannot register until you, their director, signs in. This is a full day commitment. Please do not ask or expect to leave before your assigned task is complete, otherwise the eligibility of your students will be in jeopardy. *Failure to fulfill this duty will result in the director not being able to sponsor students the following year regardless of which school the director may be employed.* If necessary you must provide your own substitute. As per NJMEA and NJSMA policy, any substitute at the festival must be a music teacher with current NAfME membership

and cannot sponsor students from any other school in order to be considered for approval by the audition chair. It is your responsibility to enter all of your substitute's information (name, major performance area, NAFME, membership information) in the appropriate area of the director's form.

4. Students do not audition for the Region I Elementary Honors Orchestra Festival. You will place your recommended students into an ensemble using the rubric below. When placing students into the ensemble please remember that music should be learned before the day of the festival, and that there are only a few hours of rehearsal before the concert.

Rank	Description	Grade Level Music Suggestions
3	Students should have experience with 8th notes, dotted rhythms, cut time, can play in the keys of C, D, G and A comfortably, and are developing a mature concept of tone. Violins and Violas should be able to play in third position; cellos should be able to play in 4th position. Basses should be able to play in half position.	1.5 or 2
2	Students should have experience with 8th notes, 2/4, 3/4 and 4/4 time, can play in the keys of C, G and D comfortably, and can follow any bowing markings (Down, up, slurs, staccato, etc.) Bass students should be able to shift up to a D on the G string.	1
1	Students should have experience with quarter and half notes, and can play in the key of D Major.	0.5 or 1

5. The **participation fee is \$20.00 per student**. Please pass this information on to your students and collect the fees from them. *Submit ONE check per school made out to NJSMA (North Jersey School Music Association). Please write the school name on the memo line. Cash and/or personal checks from parents will not be accepted.*

6. Once a student has been recommended, a student signature page should be signed to acknowledge consent of participation in the Elementary Honors Orchestra Festival. Please collect all of your students' signature pages and return them along with your signed director's signature page, a copy of your NAFME membership card, and all of your student application fees (one check payable to NJSMA) to the Elementary Honors Orchestra Coordinator below. Please **do not staple checks** to forms. For personal checks or money orders, please write the school name on the memo line. An application will be considered complete when all of the above has been submitted. Partial submission of application materials may be returned if entire applications are not submitted by the stated deadlines. No cash or personal checks from parents will be accepted. Please do not mail signature pages as certified mail, return receipt,

etc., as this only creates delays. Standard postage only, please.

MAIL ALL SIGNATURE PAGES AND FEES (ONE CHECK PAYABLE TO NJSMA) USING FIRST CLASS MAIL ONLY TO THE ELEMENTARY HONORS ORCHESTRA COORDINATOR.

ALL MAILINGS MUST BE POSTMARKED BY MARCH 1ST, 2018

Mrs. Tina An
Clifton Elementary School 12
165 Clifton Ave
Clifton NJ 07011

If a parent or student has any concern regarding application process, the sponsoring director should contact the elementary honors orchestra coordinator. Do not give the audition chair's contact information directly to a parent or student.

**PLEASE CLICK THE LINK BELOW TO
COMPLETE YOUR ONLINE DIRECTOR'S FORM**

<https://form.jotform.com/73335056562153>