

# North Jersey School Music Association – NJMEA Region 1

## 2018-2019 HIGH SCHOOL DIRECTOR FORM

### INSTRUCTIONS

***PLEASE READ ALL INFORMATION CAREFULLY AND COMPLETELY BEFORE BEGINNING THE ONLINE PROCESS!***

*Please print a copy of these instructions for your records.*

*Links to the online director forms are located at the bottom of these instructions.*

**AUDITION SITE:** PARAMUS HIGH SCHOOL  
**AUDITION DATE:** Saturday, January 5, 2019      *Snow Date: Sunday, January 6, 2019*  
**AUDITION TIME:** Directors — 8:15 AM meeting (MANDATORY)  
**AUDITION FEE:** \$20.00 - All applications must be completed by the END OF THE DAY on November 16, 2018;  
**& DEADLINES:** All signature pages and fees must be postmarked by November 30, 2018.

1. The North Jersey School Music Association, Region 1 of the New Jersey Music Educators Association, offers a series of programs designed for the benefit of teachers and students of North Jersey. It is hoped that Region performing groups and other activities will assist in their musical growth. Please be sure your students are prepared in all areas as a poor audition will create an unhappy situation for all.

2. **STUDENT ELIGIBILITY:** Students must be enrolled in 9th, 10th, 11th, or 12th grades of the sponsoring school, which must be located within Bergen, Hudson, Essex, Morris, Passaic, Sussex, or Warren counties of New Jersey. Students must be a member in good standing of the corresponding school musical organization (e.g. band for band applications, chorus for chorus auditions, orchestra for strings auditions) for which he/she is auditioning and must remain so during his/her affiliation with the Region activity. The student must receive the endorsement of the director of the corresponding group. If the school does not have a corresponding group the student may qualify for the Region organization as long as he/she receives the endorsement of any qualified music teacher from **THE SCHOOL THE STUDENT ATTENDS** who **MUST** participate in the audition and rehearsal process. Students not enrolled in your current ensembles must be sponsored by their own ensemble teacher.

3. **DIRECTOR ELIGIBILITY:** You must be a member of NAFME (membership current on the day of auditions) and it is mandatory for you, as the director of the corresponding school musical performing organization, to assist with auditions on January 5, 2019 (snow date is January 6, 2019). Students cannot register until you, their director, signs in. This is a full day commitment. Please do not ask or expect to leave before your assigned task is complete, otherwise the eligibility of your students will be in jeopardy. *Failure to fulfill this duty will result in the director not being able to sponsor students the following year regardless of which school the director may be employed.* If necessary you must provide your own substitute. As per NJMEA and NJSMA policy, any substitute at auditions must be a music teacher with current NAFME membership and cannot sponsor students from any other school or ensemble in order to be considered for approval by the audition chair. It is your responsibility to enter all of your substitute's information (name, major performance area, NAFME, membership information) in the appropriate area of the director's form.

4. There are three separate online student applications, one for band (winds and percussion, as well as piano and harp), one for chorus, and one for strings. All applications are to be completed online using the links provided on the NJSMA website. **For Winds and Percussion players:** to be considered for Band and/or Orchestra, students should check off one of these combinations on the student application - Band and Orchestra, Band Only, or Orchestra only. *A separate application is not needed for Orchestra.*

5. Students auditioning for more than one group or instrument must submit a separate application and fee for each. The **application fee is \$20.00 per application**. Please pass this information on to your students and collect the fees from them. *Submit ONE check per school made out to NJSMA (North Jersey School Music Association). Please write the school name on the memo line. Cash and/or personal checks from parents will not be accepted.*
6. Attendance regulations for rehearsals will be strictly followed. Students will not be excused from any part of a concert weekend (Friday/Saturday rehearsals and the Saturday/Sunday concerts) for any reason. Chorus members will not be excused from any part of their rehearsals on Thursday and Saturday of the concert week and the performance that also follows on Saturday. Students who do not fulfill their commitments may jeopardize future membership in any Region, All-State and All-Eastern ensembles. Please check rehearsal schedules carefully with your students before the audition process begins.
7. **CHORUS ONLY:** Each student may audition on only ONE vocal part. **NO VOICE PART CHANGES WILL BE ALLOWED ON THE DAY OF AUDITIONS.** Females may audition only for soprano or alto; males may audition for tenor or bass only, with the exception of an unchanged voice, in which case the student may audition on alto.
8. Chorus and Orchestra directors *who only sponsor* students in corresponding ensembles and have students accepted, **are required to attend and assist at one of the evening rehearsals or one of the final weekend rehearsals which includes the Thursday of the concert week for chorus.**
9. All students must pick up their registration forms in person. Audition times will be sent to each director via e-mail prior to the audition date. Please check all information and *respond as requested that you received the e-mail.*
10. Due to scheduling conflicts, students **will not be able to participate in band and chorus if accepted to both ensembles**; they will have to choose one or the other. There are spots on the band and chorus applications for students to select their preferences. Please double check that your students filled out this section.
11. Students accepted into Region band or orchestra will each be required to pay a **\$15.00 participation fee per group**. Students accepted into region chorus will be required to pay a **\$25.00 participation fee**, which includes a fee to purchase their music that then will belong to the student.
12. Please note: **there will be no registration on the day of auditions.**
13. Band students must select in which ensemble they wish to participate by indicating so on the application (Band and/or Orchestra). If a student chooses one or more ensembles and is accepted, then those will be the expected commitments to fulfill. If a student does not honor each of these commitments, then he or she may not be allowed to audition for an All-State group this year and/or may not be permitted to audition for any Region ensemble the following year. Students can change their ensemble selections **prior** to the audition day by contacting the Band Audition Chair. If string students fail to complete their commitment, they may not be permitted to audition for All-State this year or any Region groups next year; for chorus students, they may not be permitted to audition for any Region group next year.
14. Students who complete an online application will be directed to a signature page that they are to print, sign, have a parent/guardian sign, and bring to their director with their application fee. Please collect all of your students' signature pages and return them along with your signed director's signature page, a copy of your NAFME membership card, and all of your student application fees (one check payable to NJSMA) to the proper audition chair listed below. Please **do not staple checks** to forms. For personal checks or money orders, please write the school name on the memo line. An application will be considered complete when all of the above has been submitted. Partial submission of application materials may be returned if entire applications are not submitted by the stated deadlines. No cash or personal checks from parents will be accepted.

**MAIL ALL SIGNATURE PAGES AND FEES (ONE CHECK PAYABLE TO NJSMA) USING FIRST CLASS MAIL ONLY TO THE APPROPRIATE AUDITION CHAIR LISTED BELOW. ALL MAILINGS MUST BE POSTMARKED BY FRIDAY, NOVEMBER 30, 2018.**

**If a parent or student has any concern regarding applications or the audition process, the sponsoring director should contact the audition chair. Do not give the audition chair's contact information directly to a parent or student.**

**FOR WINDS, BRASS AND PERCUSSION:** Jeffrey Brown  
Bergenfield HS  
(incl. piano and harp) 80 South Prospect Avenue [jbrown@bergenfield.org](mailto:jbrown@bergenfield.org)  
Bergenfield, NJ 07621 201-385-8600 x1133

**FOR STRINGS:** ERIC SCHABERG  
(Send only string applications here) Randolph High School  
511 Millbrook Ave ericschaberg@me.com  
Randolph, NJ 07869 973-361-2400 x6550

**FOR CHORUS:** Michelle DiGaetano  
Bloomfield HS  
160 Broad Street [mdigaetano@bloomfield.k12.nj.us](mailto:mdigaetano@bloomfield.k12.nj.us)  
Bloomfield, NJ 07003 973-886-4434

